

A/V Exhibit Order Form



Advanced Ordering Deadline: January 9, 2019

Remit to: NRG Park - Exhibitor Services

Mailing Address: One NRG Park, Houston, TX 77054

Phone: 832-667-1718 (option 2)

Fax Orders & Payment To: 832-667-1472

Email Orders & Payment: exhibitorservices@nrgpark.com

Houston Auto Show

January 23 - 27, 2019

NRG Park

Houston, Texas

Order Services & Manage Orders Online at <https://nrgpark.boomerecommerce.com/>

CANCELLATION POLICY: If cancellation occurs before services are installed and written notice of cancellation is received by Exhibitor Services 72 hours before the first scheduled move-in date, a full refund will be issued. If cancellation occurs after installation or after the start of the first scheduled move-in date, no refund will be issued. ALL COMPLETED WORK IS SUBJECT TO FULL PAYMENT.

NRG PARK PAYMENT AUTHORIZATION FORM MUST BE COMPLETED & RECEIVED WITH ALL ORDERS

Equipment	Qty	Day Rate	# Days	Total	
<i>EXAMPLE ITEM</i>	<i>1</i>	<i>45.00</i>	<i>2</i>	<i>90.00</i>	
AUDIO					<p>Please Contact Your J&S Representative For: **Comprehensive Exhibit Booth AV Design** **Lighting, Computer, & Special Equipment** **Items Not Listed or Special Requests**</p> <p>Your A/V Representatives are: LaVette McAfee-Jackson LavetteM@JSAV.com John Pembroke JohnP@JSAV.com John Trevino JohnT@JSAV.com</p> <p>Please Print Clearly & Fill Out Completely</p>
Self-Amplified Speaker w/ Stand		75.00			
Wired Handheld or Lapel Microphone		35.00			
Standard Wired Microphone		40.00			
Wireless Headset or Lapel Microphone		125.00			
Wireless Handheld Microphone		130.00			
CD Player (Single Disk)		55.00			
8 Channel Mixer		80.00			
4 Channel Mixer		45.00			
iPod Audio Adaptor		40.00			
DISPLAY <i>w/ built-in or attached speakers</i>					<p>EXHIBITOR or EAC 3rd PARTY COMPANY CONTACT INFORMATION</p> <p>Company: _____</p> <p>Order Contact: _____</p> <p>Address: _____</p> <p>City/State/Zip: _____</p> <p>Tel: _____</p> <p>Fax: _____</p> <p>E-Mail: _____</p> <p>EXHIBITOR or EAC 3rd PARTY COMPANY DELIVERY INFORMATION</p> <p>Booth/Room #: _____</p> <p>Onsite Contact: _____</p> <p>Cell Phone: _____</p> <p>Delivery Date: _____</p> <p>Delivery Time: _____</p> <p>Received By: X: _____</p> <p>Pick-Up Date: _____</p> <p>Pick-Up Time: _____</p> <p>Delivered By: X: _____</p>
20" Flat Panel Display Monitor		225.00			
32" Flat Panel Display Monitor		295.00			
42" Flat Panel Display Monitor		350.00			
50" Flat Panel Display Monitor		525.00			
60" Flat Panel Display Monitor		775.00			
70" Flat Panel Display Monitor		900.00			
80" Flat Panel Display Monitor		1,000.00			
Mount: Upright Truss		125.00			
Dual Post Stand W/ Bracket		130.00			
PRINTERS					<p>ADD NOTES OR INSTRUCTIONS BELOW</p>
Laser Printer B&W		200.00			
Laser Printer Color		350.00			
All in One Printer		550.00			
LIGHTING					
Source 4 Leko		35.00			
Sour 4 Par		35.00			
LED Pro Par 56 RGB		95.00			
Boom and Base Lighting Tree		25.00			
OTHER					
DVD Player		80.00			
Blue Ray Disc Player		130.00			
Laptop with Power Point		200.00			
Sony Handheld HD Camera		625.00			
Panasonic Studio Digital Camera		725.00			
3K LCD Projector (3500 Lumens)		350.00			
Cable TV RF Tie In		200.00			
Tripod Screen w/skirt		40.00			
Projection Cart w/skirt		25.00			
Please Select Size: 34" - 42" - 54"					
Display Easel		10.00			
Flip Chart w/Markers & Easel		40.00			
Laser Pointer		45.00			
Wireless Remote for Laptop		50.00			
AC Extension 25'		10.00			
AC Power Strip		10.00			
TOTALS					
Equipment					
Labor (1 Hour Minimum)					
			Sub Total		
					Date Signed: _____
		Tax	8.25%		
			Total		Signature: _____